



Deliveries & Queues User Guide

These features can be found in the RMAA, RMAL, and RMAF accounts.

1 To begin, either go to newtin.missdig.org or go to our website at www.missdig811.org and select *Member Login*.

Please do not bookmark the direct link.

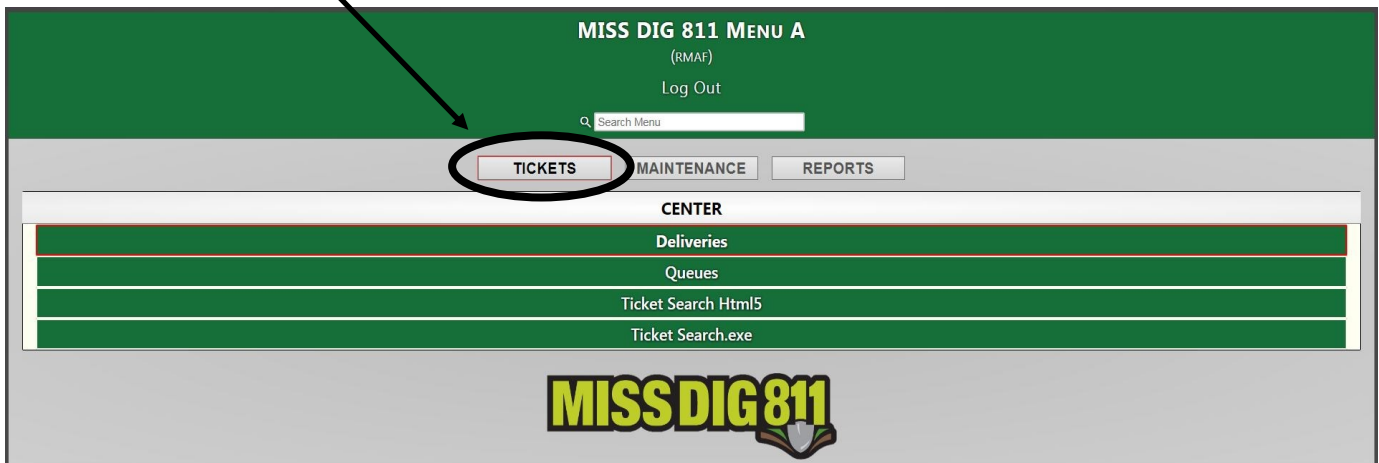
2 This will bring you to a login screen that can be used to log into *any* RMA account. Enter the login credentials for your RMAA, RMAL, or RMAF account. This information was emailed to you upon activation of your account. Note that the password is case sensitive.

Click *Submit*.



3 Once you are logged in, the sub-header of the account main menu should read **(RMAA)**, **(RMAF)**, or **(RMAL)**.

4 Select *Tickets* to view this menu. Under the *Center* column, you will see *Deliveries* and *Queues*.



Deliveries

Member All authorized members

Date through

Delivered Type Priority Category

Deliveries allows you to search for ticket delivered to your selected member code. You can search within a 14-day date range, and the results can be sorted by delivered (time), type, priority, or category. This feature does not provide work type, location, or scope of work information.

Queues

TESTMD Delivery Queue (Local)

No tickets in queue

TESTMD Delivery Queue (Remote)

No tickets in queue

Queues allows you to see tickets that are currently in the delivery queue for your selected code. You will be able to see the delivery queues for each of the MISS DIG 811 servers (A and B).