

# Michigan Damage Prevention Board

September 23, 2021

Attendees: Laura Arnold, Debbie Ball, Tony Bauman, Joseph Boals, Stephanie Boe, Bruce Campbell, James Cascio, Joseph David, Sandy DeMars, Dan Dundas, Will Eichelberger, Bill Fisher, Colleen Goddard, Kurt Golding, Katie Gruzowski, Rob Gregg, Steve Jackson, Chris Jensen, Nathan Lee, Kacey Lewis, MITA, Joe McGraw, David Neira, Linda Portelli, Samantha Raupp, Scott R, Rita Reed, Brandon Rosser, Noah Strnad, Marcus Vale, Trevor Westbrook, Gail Wyckhouse,

1. Call to Order
  - a. Laura called meeting to order at 9:01 A.M
  - b. Approval of Agenda
    - i. Chris Jensen motioned to approve agenda
    - ii. Bruce Campbell second the motion
  - c. June 24 Meeting Minute Approval
    - i. Bruce Campbell motioned to approve meeting minutes for June 24
    - ii. Chris Jensen second the motion
2. MISS DIG 811 Update
  - a. Projected Ticket Volume
  - b. Monday Morning Check-ins
    - i. Laura Arnold reminded the group of Monday Morning Check-ins, "They are a great place to get ticket volume information, we send out the information even if you can not make it." If you are interested reach out to Laura Arnold to be added.
  - c. Open Board Seats
    - i. Bruce Campbell went over the board seats and the expectations with the group. There is diversity statement and participation requirements, currently there is and open position for petroleum pipeline and two seats that are coming up for re-election; municipality which is currently held by Tim Devidek he will not be seeking re-election and cable tv currently held by Jeff Dobies from comcast
    - ii. Reach out to Bruce Campbell, Laura Arnold, or Bill Fisher if interested.
    - iii. Under the member section on the MISS DIG 811 website there is the diversity statement and the considerations in terms of what MISS DIG 811 is looking for in the board seat holders.
  - d. System Change over (will be covered in TIME)
3. Marking for Electric Pole Installation Work
  - i. Stephanie said there has been no further change for marking for electric pole installation
4. Committee Updates
  - a. Best Practices
    - i. Saw cutting and milling
  - b. Damage Prevention and Public Safety Focus Team Update (Joe McGraw)

- i. Joe McGraw's team has been meeting every 1-2 months and he reported no major updates because of the busy summer and the MISS DIG 811 system change. Data collection has continued to progress.
      - c. TIME scheduled to meet after MDPB
      - d. LAC scheduled to meet after TIME
- 5. New Business Roundtable
  - a. EMU
    - i. Has been out at events such as county fairs to provide local awareness to owners
- 6. Next Meeting
  - a. Schedule 2021 Meetings
    - i. December 9, 2021
- 7. Adjourn
  - a. Meeting adjourned at 9:08 A.M

## Ticket Initiation Management and Execution (TIME)

- 1. Call to Order
  - a. Agenda Review
    - i. No change to agenda
- 2. MISS DIG 811 Updates
- 3. Previous Meeting(s) Action Items
  - a. Pelican Corp. MISS DIG 811 OneCallAccess Collaboration
    - i. Katie announces MISS DIG 811 is moving from Norfield System to Pelican Corp System
    - ii. Go to [Pelican.missdig811.org](http://Pelican.missdig811.org) for information
  - b. Text Messaging Delivery Issues
    - i. Katie reported that MISS DIG 811 has been having carrier issues and if you are not receiving your tickets via SMS reach out to member services
  - c. Important Dates for Members (preliminary dates)
    - i. Katie went over important dates for the upcoming future
    - ii. November 19, 2021: Initial development completed by PelicanCorp
    - iii. November 26, 2021: MISS DIG 811 completes final phase of testing and reviews returned to PelicanCorp, Members and Station Codes are in Damage Prevention Portal, and user accounts created
    - iv. December 3, 2021: Go Live Features Finalized- Users can fully test the pre-production (test) environment
    - v. December 15, 2021: Official Go Live with PelicanCorp
  - d. Proposed Scope of Work
    - i. Katie said that MISS DIG 811 is still testing and verifying information
  - e. The importance of well mapped Member Facilities
    - i. We are encouraging user to only map on where they are working, we are no longer doing street segments in the new system

- ii. Mapping only where people are working will cut down on over notification
    - iii. We are pulling down on the buffer of polygons, currently have a 250ft buffer but it will go to 75ft in the new system
    - iv. Laura said if facility owners want to update their maps reach out to member services
  - f. Sub-SETT meets monthly on the second Thursday at 10 am to discuss and test OneCallAccess and the Damage Prevention Portal with PelicanCorp. To participate interested parties must be current active members of MISS DIG 811 and current with the MISS DIG 811 SEP, Field Basics, and RTE basic training. If you are unsure of training status, please reach out to Stephanie Boe.
    - i. If you would like to be on this subcommittee, please email Katie at [kgruzwalski@missdig811.org](mailto:kgruzwalski@missdig811.org)
4. New Action Items
- a. Pelican.missdig811.org
    - i. The MISS DIG 811 Pelican website is where you can find the items listed below.
    - ii. Final Positive Response Codes for the new system
    - iii. Final Ticket Field and Ticket Types
    - iv. Ticket Format Examples
    - v. Positive Response API Posting Webinar- Tuesday September 28, 2021, at 4 PM
    - vi. The webinar is going to be recorded and posted to the website.
5. Open Discussion
- i. Katie said there will be different webinars covering different sections of the new system
  - ii. Training is being created for the new system
  - iii. Katie said every ticket will have a new number there will no longer be an A or B its just numeric. Based on the actual date not the Julian date. The revision will go in a separate field with the word revision and the number 1,2,3...
  - iv. Laura said a member code is now known as station code in Pelican
  - v. Laura said the underlying facility codes will be the stations and that the locator codes may change or not exist
  - vi. Katie talked about staking info; when you are entering a ticket in the new system you will enter addresses how most people are used to writing them. There will be drop downs for the different types of property, locate type, pets, body of water, urban or rural
  - vii. You are getting more precise location info with the new system
  - viii. Laura read a question from the comments "Was a determination made regarding whether or not restake requests will only be sent to the facility owners needed." Katie responded for the launch it will go to everyone like it does currently but we need sign off from MPSC, lawyers, and the facility owners that if someone is left of the ticket because someone said they don't need them and then a damage occurs how that will be handled and where that responsibility goes.
  - ix. Laura said that Ticket search won't be available but there is a search feature called "explore my data"
  - x. Newtin is going away completely everything is being transferred to Pelican.
  - xi. Katie announced that the MISS DIG 811 website will be changing to MISSDIG811.ORG in October

- xii. Annual MISS DIG 811 meeting is in conjunction with MITA's annual meeting it begins Tuesday January 18<sup>th</sup> – Wednesday January 19<sup>th</sup> and then MITA's event begins after that. We will be focusing on the new system and Gold Shovel Standard. We are working on having a virtual option.

### **Meeting Schedule**

1. Meetings will be held via teleconference, with web screen share information and call-in number provided by MISS DIG 811 monthly. MISS DIG 811 will host a teleconference with optional onsite meeting for the TIME committee at the MISS DIG 811 offices before the Locator Actions Committee, LAC, meetings monthly. Teleconferences will be held the fourth Thursday of the month at 10am before LAC. Quarterly meetings will be held following the MDPB meetings.
2. Upcoming meetings:
  - a. TIME
    - i. October 28, **No November Meeting**, and December 9 (WITH MDPB)
  - b. Sub-TIME
    - i. October 14, November 11, & December 2
  - c. TIME Adjournment
    - i. Meeting adjourned

## Locator Action Committee (LAC)

1. Top Locating Issues
  - a. Retransmits and Lack of Response
  - b. Bruce reported retransmits have started to rise but between the weather and fall push we have seen a steady increase in ticketing. We cover this in our Monday Morning Meetings
2. Private Locating Update
  - a. Bruce said we will be making a presentation to CGA in October about the pilot and how we went live with that
  - b. We have 3 private locating companies that are participating in the process
3. Locator Staffing
  - a. David Neira reported that staffing is not up to 100% but they are moving people from out of state to areas that they need more help. Back log is a little elevated, but they have a plan to get it under control. Getting classes and training laid out for October.
  - b. Tony Bauman said staffing is ok but will be pulling classes into October and hiring earlier. Retransmits lately are because marks have been removed and the rain has messed up a lot of marks
4. Conflict Resolution
  - a. Bruce said that the haven't had too much conflict . if facility owner or contractor knows a big project is coming up reach out to member services and they can set up a preconstruction meeting to notify locator and facility owners in the area of the work.

- b. Governor announced road that will charge electric cars, will they have to be a member of miss dig?
  - c. Rob talked about giving contractors on the fence of using golden shovel an incentive in order to convince them to join
- 5. Adjourn
  - a. Meeting Adjourned