



# Agent Letter

## General

This document captures authorization of responsibility(ies) of a MISS DIG 811 facility owner/operator member to a third party. This document must be completed by the MISS DIG 811 facility owner/operator member.

## Authorization

Please consider \_\_\_\_\_ (third-party company to which you are assigning responsibility) the agent for \_\_\_\_\_ (member of MISS DIG 811).

We, the member, grant the above agent permission to:

- Receive locate requests (tickets). This may include design tickets if the option is selected below.
- Perform Positive Response posting.
- Update and change the area of interest (AOI) for the stations listed below.
- The ability to update our contacts, ticket formats, and ticket delivery subscriptions.
- The ability to search our MISS DIG 811 tickets.
- Billing: Allow our agent to receive, discuss, and/or pay our annual fee. The member does not allow the agent to add services that result in any additional charges to the member without approval from the member (i.e., additional databases).
- Billing: Allow our agent to receive, discuss, and/or pay our annual fee. The member allows the agent to make changes to our membership that may result in a fee.

This permission is granted for:

- All stations under our membership.
- For only the following specific stations or facility types:

\_\_\_\_\_

This permission is granted until we, the member, send written notice of termination to the MISS DIG 811 System.

Signed \_\_\_\_\_

Company \_\_\_\_\_

Name \_\_\_\_\_

Email \_\_\_\_\_

Title \_\_\_\_\_

## Optional

Our agent is receiving our MISS DIG 811 tickets, but we would like to receive an additional copy at the email following email address:

\_\_\_\_\_